Click the Start Button, Type and select Control Panel.

View by small icons, and select Devices and Printers

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🕢 File History	A Fonts	🚨 Indexing Options	😪 Internet Options	
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1st, Document The Name Your Current Default Printer, It Will Have A Green Checkmark

Right-click on the installed printer "Microsoft Print to PDF"

One printer must be set to **Default before printing** to print to EPIC



Once printed, repeat the process and change back to your original printer and set to "Default"

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Bluetooth & devices

	Devices Mouse, keyboard, pen, audio, displays and docks, other devices	Add device	>
Ō	Printers & scanners Preferences, troubleshoot		>

Scroll down _____ and Turn Off *"Let Windows Manage my default printer"*

Ρ	rinter preferences	
	Windows protected print mode This feature helps ensure the latest security standard for printer software. Turning this on may limit the availability of some printers using an older default security standard. Learn more.	Set Up
	Let Windows manage my default printer Turn Off	

Scroll Up to Select the Microsoft Print to PDF option and Select "Set as Default"

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Microsoft Print to PDF on MNHC-PRINT
Printer status: Idle

Set as default	Remove

Once printed, repeat the process and change back to your **original** printer and set to "Default"